



Dartmouth Outing Club First-Year Trips

P.O. Box 9,
Hanover, New Hampshire 03755

2017 Directorate Applications

The Trips Directorate is the leadership board that will shape the mission and philosophy of Trips 2017. Each Directorate member has a crucial role in planning and executing both the overall mission of the Trips program and their own specialized roles, outlined below.

Prior Trips experience is **NOT** required for any position on the Trips Directorate except for the Trip Leader Trainer positions. While past experience with Trips is beneficial, we are looking to combine skills and experience to create a balanced, thoughtful, and motivated Trips Directorate. We do not expect members of Directorate to know everything about their positions before applying! You may apply for multiple positions. Position descriptions below will describe each role and any requirements for the position. If you would like more information about any of the positions or applications, please do not hesitate to contact us at DOC.Trips@Dartmouth.edu.

Any students planning to be enrolled in classes during Summer 2017 are still eligible for the Outdoor Logistics Coordinator and Outreach Coordinator positions. Academics take priority over Trips roles so please do not hesitate to contact us with questions about expected time commitments for any position. Please read through the position descriptions below and we hope you consider applying! Note that all positions are volunteer positions.

Positions on Trips Directorate 2017

- Outdoor Logistics Coordinator (2)
- Sustainability Coordinator (1)
- Risk Management Coordinator (1)
- Outreach Coordinator (1)
- Trip Leader Trainer (3)
- Klymbing Croo Captain (1)
- Oak Hill Croo Captain (1)
- Grant Croo Captain (2)
- Hanover Croo Captain (2)
- Vox Croo Captain (2)
- Lodj Croo Captain (2)

Position Descriptions

Outdoor Logistics Coordinator

What does the Outdoor Logistics Coordinator do?

This year we will be selecting two Logistics Coordinators. Your role before Trips will be to review and revise trip descriptions and directions. In many cases this might involve traveling to the trip location and exploring the areas described in the trip template and/or meeting with former trip leaders or relevant croo captains to learn from their experiences. Your goal will be to improve trip directions and come up with suggested activities or destinations for that trip. You will also look into and revise other trip details such as packing lists and food menus.

You might work closely with DOC clubs to gather advice and input on regional outdoor knowledge. We are mostly looking for someone that can creatively and critically review what Trips groups do between Hanover and Moosilauke. During Trips, you will be focused on implementing your changes to the program and helping Trip Leaders with logistical questions and problems. This might involve flagging trips when problems arise, going over maps with Trip Leaders, assisting with transportation, or rewriting trip descriptions. Additionally, OLCs help out where needed during the Trips season, responding to Trips needs in and around Hanover. Trips is a team sport!

This position is designed for someone that enjoys spending time outdoors and is excited about the prospect of planning the nitty-gritty details of each trip and getting to know the local area incredibly well. You will be the expert among the Trips 2017 Directorate on trip descriptions, outdoor equipment, and logistics!

Requirements to be the Outdoor Logistics Coordinator:

- You must be around Hanover in either the spring or summer (or both!) of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized). ***Please note that sophomores taking classes this summer ARE eligible for this position.*
- Ability to think creatively, critically, and thoughtfully about how the Trips program can improve and evolve.
- Interest and experience in the outdoors and trip planning.
- Desire to take initiative with this role, and work collaboratively with other Directorate members to improve the outdoor aspects of Trips.
- If applicants have a license and are eligible for driver certification, they must be willing to become College driver certified by August 2017.
- This position *does not* require any past Trips experience.

How much work does this position require?

Ideally, you will be around Hanover in the winter, spring & summer – but if you're only here 2 of those 3 terms, still apply! You can expect to work 5-7 hours each week in this role. It is expected that the Outdoor Logistics Coordinator will be an active contributor to the Trips Directorate and assist other Directorate members as needed. This is a volunteer position! During Trips, you should plan to be in Hanover for as much as possible (if you're taking classes, academics take priority over Trips).

Sustainability Coordinator

What does the Sustainability Coordinator do?

Your goal as Sustainability Coordinator is to critically evaluate all parts of DOC Trips – a HUGE program – and seek to reduce our environmental impact, and increase how sustainable the program is each year. You are tasked with finding the places within the program that could be improved from a sustainability perspective (i.e. bussing routes, energy usage, food sourcing, social sustainability, etc...). You will develop messaging and education around sustainability, and work closely with the other Directorate members to integrate the values of sustainability throughout the program. Additionally, like the other Coordinator positions, you will run much of the behind-the-scenes logistics during Trips 2017. In your case, this will include tasks such as managing waste and food for over 1300 Trips participants, and ensuring that each trip has the gear that it needs.

You will need to work closely with the Sustainability Office and other related student groups in developing effective messaging and education. You will be working full time during Trips on tasks that require dynamic flexibility and the ability to switch quickly and effectively between different jobs. There are a lot of initiatives, ideas, and programs this position can take on, so we're looking for someone excited about introducing and integrating sustainability in unique and exciting ways.

Requirements to be the Sustainability Coordinator:

- You must be around Hanover in either the spring or summer of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized).
- Ability to think creatively, critically, and thoughtfully about how the Trips program can improve and evolve.
- Ability to manage many different detailed tasks (e.g. food pick-ups, waste disposal, dinner setup, trip leader training, and equipment transport).
- Some experience or background in sustainability work (on- or off-campus).
- Desire to work with many different offices, student groups, communities, staff, and each Trips 2017 Directorate member to implement sustainability initiatives for Trips.
- Willing and able to become College driver certified.
- This position *does not* require any past Trips experience.

How much work does this position require?

Ideally, you will be around Hanover in the winter, spring & summer – but if you're only here 2 of those 3 terms, still apply! You can expect to work 2-6 hours each week in this role. It is expected that the Sustainability Coordinator will be an active contributor to the Trips Directorate and assist other Directorate members as needed.

During Trips, you should plan to be in Hanover the entire time. You will train trip leaders, pick up food and drive to and from the Lodge, and set up dinner in Hanover nearly every day. It is time-consuming—you will be working very busy days during Trips—but worthwhile! While the work will

be hard, other coordinators will be there to get your back when you need it. You will often work with other Directorate members as needed to implement various sustainability initiatives.

Risk Management Coordinator

What does the Risk Management Coordinator do?

DOC Trips send out a LOT of people into the woods, so taking as many steps as we can to promote safety and mitigate dangerous risks is our top priority as a program, and your top priority as Risk Management Coordinator! The Risk Management Coordinator oversees all safety protocol, emergency planning, medical equipment, and safety personnel for Trips 2017. This role requires a great deal of planning and organization as you will be working closely with the Director and Assistant Director to keep all parts of Trips as safe as possible.

Specific tasks include scheduling and holding First Aid/CPR trainings for trip leaders and croolings during the spring and summer terms, working with the Trip Leader Trainers (TLTs) to ensure leaders are sufficiently trained and helping lead the risk management trainings, coordinating with Vox Crew Captains, Croo Safety Leads, reviewing the program's risk management protocols, and leading trainings for Croo Safety Leads along with the Vox Croo Captains.

During Trips you will work with any leaders who have safety or health concerns, check-in with & advise the Safety Leads on various croos, and follow-up on any medical incidents that occur. You will also lead a daily risk management refresher training with all trip leaders before they head out on their trips.

Requirements to be the Risk Management Coordinator:

- You must be around Hanover in either the spring or summer (ideally both!) of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized).
- Ability to think creatively, critically, and thoughtfully about how the Trips program can improve and evolve.
- Some form of advanced medical certification (W-EMT, EMT, OEC, WFR, etc..)
- Willing and able to become a certified CPR & First Aid instructor by Spring 2017. *(If not already certified, Trips will subsidize the cost)*
- Desire to take initiative with this role, and work collaboratively with other Directorate members and campus offices to make Trips as safe as possible.
- This position *does not* require any past Trips experience.

How much work does this position require?

Because the Risk Management Coordinator is responsible for making sure 300+ leaders are CPR and First Aid certified before Trips starts, this role is a significant time commitment. If not already certified to teach First Aid & CPR, the Risk Management Coordinator will first work to become a certified instructor. In the spring (and summer if you're in Hanover), you will teach these classes and work closely with the TLTs to ensure adequate training for leaders. This can take up to 10 hours/week, but is a great way to gain experience as an instructor!

In the winter/spring, the Risk Management Coordinator will work with the Director and Assistant Director to revise and update the Trips emergency protocols. You will also work with the Crew Captains to coordinate Risk Management efforts among Risk Management Leads (training, equipment, etc..).

Outreach Coordinator

What's an Outreach Coordinator? What do they do?

The Outreach Coordinator (OC) is charged with leading the efforts to make Trips as inclusive as possible. This involves more than just reaching out to different parts of campus (although this is important too!); the OC will seek out and create opportunities for students to reflect upon their own experience coming to Dartmouth, so that the Directorate team can adjust and improve the program to be more welcoming to students of all backgrounds, identities, and communities.

The Outreach Coordinator will work with Directorate members to improve various aspects of the program and ensure we're doing everything we can to intentionally and thoughtfully welcome tripees. Specific tasks include: Working with the Trip Leader Trainers in developing and implementing the components of training concerning community building; facilitating discussions with Directorate and volunteers around diversity (cultural, socio-economic status, race, ethnicity, sexual orientation, ability, religious beliefs, etc..); and working with OPAL and Student Accessibility Services to reach out to groups that have been underrepresented in the Trips program in the past.

Reaching out to tripees (and their families) before Trips 2017 is fundamental to this role. During the spring & summer terms, the OC will be responsible for managing and updating some of the Trips communication and social media tools (blog, Twitter, etc..) to help tripees feel as comfortable as possible with Trips before they arrive. This may include writing & editing blog post submissions, recruiting current students to share their perspectives and experiences with the program, and coordinating outreach to individual tripees over the summer. During Trips you will have responsibilities specific to the inclusion of all tripees, and will be a resource for other Directorate members. There are a lot of possibilities with this responsibility, so creativity and innovation is encouraged!

Requirements to be the Outreach Coordinator:

- You must be around Hanover in the winter *and* spring of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized). *****Please note that sophomores taking classes this summer ARE eligible for this position.***
- Desire to think creatively, critically, and thoughtfully about how the Trips program can improve and evolve.
- Interest in communications, social media, and advertising.
- Prior involvement or experience with student life offices (Collis, OPAL, Deans Office, Residential Life, etc..), diverse communities, and student groups across campus is encouraged.
- *Some* prior experience and strong interest in facilitating discussions and reflections around group dynamics, building community, and inclusion.
- Desire to take initiative with this role, and work collaboratively with other Directorate

members/campus offices to make Trips inclusive and welcoming for all First Years.

- This position *does not* require any past Trips experience.

How much work does this position require?

The Outreach Coordinator is involved in many different areas of Trips, so the work is very much concentrated in the winter and spring terms. During the winter, you can expect to devote 7-10 hours/week to planning various events, meeting with different student groups, and advertising the Trips program to all campus communities. In the spring, you can expect around 5-7 hours of work per week focusing on outreach to trippees, assisting with aspects of leader/croo training, and maintaining the Trips blog. In the summer, you can expect 3-5 hours/week of work (done via e-mail, you don't need to be in Hanover for the summer). During Trips, you will do whatever needs to get done around Hanover, including training Trip Leaders, maintaining Trips' social media presence, and working with the Sustainability Coordinator to ease their responsibilities.

Trip Leader Trainer

What's a Trip Leader Trainer (TLT)?

Trip Leader Trainers play a critical role in shaping DOC Trips as their work impacts every single person involved with Trips in a very meaningful way. TLTs manage all aspects of the trip leader selection process, trip leader assignments, and training for all leaders. This job requires a lot of work but will be both incredibly fun, rewarding, and challenging. But don't worry! The Director, AD, and Directorate will always be there to back you up!

During the winter, TLTs will be involved in shaping the mission, goals, and direction of Trips 2017. Specifically, TLTs will help design the trip leader application, actively recruit students to apply, and plan the curriculum for trip leader training. Each year, the TLTs have the opportunity to shape the curriculum as they see fit to effectively prepare trip leaders for their responsibilities. In the spring, TLTs will select trip leaders, assign them trips, and direct leader training. TLTs are required to attend every single training session. In the summer, the TLTs around Hanover will work with other Directorate members in Hanover to run more trainings, in addition to planning the Day 0 trip leader training and managing trip leaders from afar. During Trips, you will conduct the Day 0 leader training on Gilman Island (including preparing dinner, facilitating discussions, and reviewing outdoor skills).

Requirements to be a Trip Leader Trainer:

- Applicants must have some past involvement as a volunteer for DOC Trips (Trip Leader, Croo Member, Directorate, etc.). We ***strongly recommend*** that applicants have experience in DOC Trips as a Trip Leader.
- All TLTs MUST be around/nearby Hanover in the spring of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized). **All TLTs must be accessible (i.e. reachable via phone or internet) this summer, and at least 1 TLT *must* be able to come to Hanover at least once during the summer to lead trainings. *If you're not around campus this summer, apply anyway!*
- Ability to think creatively, critically, and thoughtfully about how the Trips program (and the training we provide volunteers) can improve and evolve.

- At least 2 TLTs must have considerable wilderness experience and feel comfortable teaching wilderness skills to trip leaders.
***If you don't have much outdoors experience, you can still apply to be a TLT! We're looking for 3 people who will bring complementary skills and collaborate to make trip leader training an amazing experience.*
- Be willing to work REALLY HARD in this role and have a blast doing it! This is one of the most involved positions on directorate and requires a ton of time and commitment.
- Some prior experience and strong interest in facilitating discussions and reflections around group dynamics, leadership, mentoring, building community, and inclusivity.
- Be comfortable working/speaking in front of, interacting with, and leading large groups of people.
- If applicants have a license and are eligible for driver certification, they must be willing to become College driver certified by August 2017.

How much work does this position require?

The three TLTs will be busy with trip leader work, but they should maintain a “big picture” understanding of the program and will work with other Directorate members as needed. TLTs are not pre-assigned any specific areas of work; everyone is an equal contributing member of the team! This is a volunteer position!

During the winter term, TLTs will put in 5-10 hours/ week in building curriculum, recruiting volunteers, and shaping their vision for the Trip Leader experience. During the spring terms, TLTs will put in 10-12 hours of fun, fulfilling work per week; including leading training seminars, selecting leaders, managing the leader database, and communicating with leaders. Summer work will continue several tasks from the spring and also include creating innovative and exciting programming for trip leaders' time at Gilman. TLTs should plan on spending 5-10 hours/ week during the summer term. During Trips 2017, TLT-ing is a 24-hour-a-day job!

Croo Captain

What's a Croo Captain?

Croo Captains manage their respective support croos and work as part of the bigger Directorate team! The croos, while all pretty different in their functions, exist to support the mission of Trips and make all the ‘behind-the-scenes’ details come together. While the croos add a unique and high-energy dimension to the program, their primary role is to support the trip leaders and trippees. It will be LOTS of fun and responsibility – you will support Directorate-wide initiatives such as Trip Leader Training, help choose croo members, set the tone & attitude for your croo, and be an integral part of shaping the overall mission and direction of Trips 2017!

It's a big job, but it's incredibly rewarding and an amazing way to dedicate your time to welcoming the '21s (!!) to Dartmouth. Croo Captains will participate in overall Directorate planning and execution including reaching out to prospective applicants, leading volunteer trainings, and forming and maintaining a sense of the “big picture” of the program with the rest of the Directorate, in addition to planning the logistics for their respective Croos. Being a Croo Captain is a great way to creatively and critically examine the Trips program—to carry on the traditions you love and change those that you don't—and make Trips a better program every year.

Grant, Hanover, Lodj, and Vox, will each have two Captains while Klymbing, and Oak Hill will each have one Captain. All Croo Captains are volunteers!

What are the different croos?

Oak Hill Croo: Oak Hill Croo is based out of Oak Hill for the duration of Trips and will work with each section of mountain biking, trailwork, and adventure quest trips. The croo will run the trailwork and adventure quest trips and help tripees learn the basics of mountain biking. A passion for teaching introductory mountain biking or facilitating challenge courses is a must. You should be excited about leading a small croo in instructing and facilitating challenging and fun experiences at Oak Hill, including hosting evening programs for tripees. The Croo Captain should also have at least intermediate levels of mountain biking skills.

Klymbing Croo: This captain will work with three other students to greet and coordinate the logistics of all ten climbing trips. This croo teaches basic climbing, ensures safety, and hosts evening programs for tripees – all while making the tripees as comfortable as possible. You must be top rope certified and pumped about teaching basic climbing to lots of inexperienced tripees & leaders!

Grant Croo: Oversees all logistics of trips at the Second College Grant, including canoeing, kayaking, nature painting/photography, and fishing trips. Croo members provide instruction for water trips and attend to trips needing assistance. You should have extensive experience leading whitewater-kayaking trips and be a certified Ledyard leader. You will work with your co-captain to ensure the safety of all participants and handle all logistics and planning for your croo. Because of the Grant's distance from Hanover, Grant Croo often works independently from the rest of Trips and therefore a high level of responsibility is key.

Hanover Croo: H-Croo greets and orients first-year students when they arrive in Hanover, and is primarily a logistics team. H-Croo coordinates the movement of tripees, equipment, and food, while communicating with leaders, other croos, and Trip Leader Trainers. H-Croo captains must be masters of delegation in order to accomplish all of the daily tasks. You are responsible for setting the tone for a large croo to ensure that everyone is excited about working hard to make Trips 2017 a success. H-Croo Captains encourage and motivate their croo to accomplish all tasks and create a fun and welcoming atmosphere for all tripees.

Vox Croo: Vox is responsible for safety and logistics during Trips. The croo is on-call 24 hours a day to respond to all emergency issues, including evacuations. Vox also conducts regular check-ins, called "raids" (carrying extra water/food & first aid gear), and intercepts trips on the trail to spend a meal or rest break with the trip. When not raiding trips, Vox Croo provides the other croos with assistance. The captains alternate monitoring the safety phone and they are responsible for coordinating all medical or resupply efforts. You must be prepared to calmly respond to emergency situations and send the appropriate resources to help. The role of Captain also requires the creativity and energy to encourage the croo in creating entertaining and supportive raids. Vox Croo Captains are also required to help the Safety Master with safety certification trainings and the TLTs with risk and safety trainings.

Note: Both Vox Captains must have a higher-level safety certification (i.e. W-EMT, EMT, OEC or WFR) by the beginning of Trips; Trips will consider subsidizing a certification if you do not currently hold one. Though the certification is important, we want to emphasize how

important it is for at least one Vox Croo Captain (ideally both) to have significant experience/feel comfortable in emergency situations. If you have this experience but are not a previous member of Vox Croo, we still highly encourage you to apply for this position.

Lodj Croo: Lodj Croo welcomes trips to the BRAND NEW Moosilauke Ravine Lodge, providing them with care, food, and entertainment. The Lodj program brings together all students on each section and serves to transition first-years to the larger Dartmouth community. Lodj Croo Captains set the tone for their croo and prepare their team to serve as diligent hospitality workers, as well as informed mentors, and approachable, compassionate individuals who are eager to forge connections with trippees that continue beyond the Lodge. The Captains are also responsible for the logistics of operating the Lodge, which includes transportation, bedding, food, and activities for all participants.

Requirements to be a Croo Captain:

- No Croo Captain positions require past croo experience! That being said, relevant experience is extremely important. Applicants without croo experience must have demonstrated skills and experience similar to those required for leading a croo.
- All Croo Captains MUST be around/nearby Hanover in the spring of 2017 and during Trips (August 18ish – September 11ish, dates are not yet finalized).
- Ability to think creatively, critically, and thoughtfully about how the Trips program can improve and evolve.
- If applicants have a license and are eligible for driver certification, they must be willing to become College driver certified by August 2017.

How much work does this position require?

Being a Croo Captain is VERY different than being a crooling; you will be a critical part of leading and planning the entire program, as well as representing Trips to the broader Dartmouth community. Once selected, Croo Captains can expect to be an active participant in Directorate meetings & retreats, participate in outreach activities, and help shape the vision for the program. Croo Captains need to be in Hanover during the spring and will work roughly 3-5 hours per week on all of these activities and more!

In the spring, Croo Captains will be responsible for reading applications for both croo members and trip leaders, and participating in the final selection for all croo members. Additionally, Croo Captains will be handling much of the logistical planning and preparation for their specific role in Trips. This includes a lot of communication with other Directorate members so we can ensure the program runs smoothly! While each croo has a very important and distinct role, Croo Captains should be excited about working with the entire Trips program – it's your job to see the "big picture" of Trips and lead your croo accordingly.

Application Process

Applications are **due Friday, December 30th by 11:59pm Eastern (early applications are also encouraged)**. Please submit your application via EMAIL to DOC.Trips@dartmouth.edu.

Your application must include the following:

- ❖ A completed cover page (form below)
- ❖ A cover letter (no more than 3 pages single-spaced please!) addressing the qualifications & questions listed below. Please answer both the general cover letter questions as well as the position-specific questions.
- ❖ If you are applying for more than one Directorate position, you can leave your cover page and general cover letter questions identical, but please turn in one application for each position (i.e. please do not combine all applications in one document).

DOC First-Year Trips Directorate Cover Page

These applications will be kept completely confidential to the Director, Assistant Director, and Outdoor Programs Office staff.

Name:

Class Year:

Dartmouth ID number:

D-Plan through 17F:

Contact information:

- Brief description of past involvement with DOC Trips (leader, croo, TLT):

- Directorate position(s) you're applying for, in order of preference:

- List of any relevant certifications you have and their expiration dates (EMT, WFA, etc...):

- A description of your schedule and time commitments for the winter, spring, and summer (i.e. off-term location, in-season athlete, hard classes, thesis, other campus jobs, etc...):

- One reference with appropriate contact information (student/alum or faculty/staff member who has a general understanding of the Trips program; does NOT need to provide a written recommendation, we will contact them with questions we might have):

- A brief list of involvements on campus (you may elaborate in your cover letter as you see fit):

By submitting this application, I acknowledge my understanding that Outdoor Programs staff will consult with other College offices to confirm that there are no significant academic or conduct-record reasons why it wouldn't be appropriate, in the judgment of Outdoor Programs, for me to participate in this capacity.

General Cover Letter Questions

- Discuss your motivation(s) and interest in the Trips program; why do you want to be involved in Trips 2017?
- What do you see as the goal(s) of welcoming a new class, and what, specifically, do you want first year students to take away from Trips? What long-term goals do you have for the program?
- Describe your leadership style and discuss how you handle projects, group work, deadlines, and multi-tasking. Please go to this [website](#) and have someone who knows you well identify whether you're a Puzzle Master, Director, Coach, or Diplomat. Identify your leadership style in your application (all are equally important!) and then read the descriptions on this [page](#) to expand on your strengths and weaknesses.

***Note: we recognize that these leadership style categories will not be able to capture all of your dynamic and unique leadership qualities. However, this is an extremely useful tool that helps give us an overall sense of the kinds of strengths and styles present in our Directorate pool and create a well-balanced team.*

- How will you contribute to the diversity of the Trips Directorate?
- In what ways do your involvements on and off campus prepare you to be an effective contributor and collaborator on the Trips Directorate?

**Please look below for position-specific application questions. Feel free to mention or highlight anything else you feel is important or relevant to the position(s) you're applying for or the program in general!

Position-Specific Cover Letter Questions

Outdoor Logistics Coordinator Cover Letter Questions

Please discuss your interest in this position and describe how you hope to shape the role of the Outdoor Logistics Coordinator. What excites you about this position? What skills and experiences do you have that will help you in this position? Please describe your trip planning experience as well as your experience with logistics. What are some ideas you have to improve Trips through this position? Please describe any involvement you have with outdoor organizations at Dartmouth or elsewhere.

Sustainability Coordinator Cover Letter Questions

Please discuss your interest and experience working with sustainability initiatives and issues. What is your interest in this position and what do you think you will bring to it? Why is sustainability an important message for DOC Trips to promote? What are your initial ideas to enhance sustainability efforts within Trips and improve the way in which we communicate these ideas? Share an experience in which you had to take initiative in a leadership role.

Risk Management Coordinator Cover Letter Questions

Please discuss your medical certifications and relevant experiences. What is your interest in this position? What is your experience with emergency medicine, and first aid in a

wilderness setting? Describe your experience teaching and/or facilitating discussions with groups of peers. What are your initial ideas to make Trips safer and better prepared for emergencies? Share an experience in which you had to take initiative in a leadership role.

Outreach Coordinator Cover Letter Questions

Why is this role important to you? What, specifically, can you bring to Trips as the Outreach Coordinator? Please discuss your experience engaging with issues of diversity and inclusion (race, status, ability, nationality, sexual orientation, etc...). What initial suggestions do you have to create a more welcoming and thoughtful experience for '21s on Trips? Describe any experiences you have trying to create a more inclusive environment. What is your approach to addressing difficult topics with people who may have viewpoints that differ from your own. What is your experience with communications or social media?

Trip Leader Trainer Cover Letter Questions

Why is this role important to you? What, specifically, can you bring to Trips as a Trip Leader Trainer? How has your prior involvement with Trips shaped your interest and goals for this position? Please discuss your experience in leading group activities, facilitating discussions with groups of peers, and planning/developing any sort of instructional materials. If you have prior experience as a trip leader, how would you revise or redesign trip leader training? How can trip leader training be more effective, engaging, and informative?

Please discuss your wilderness experience, familiarity with the outdoor areas used during Trips, and your involvement with any of the DOC's sub-clubs. What qualities would your ideal co-TLTs possess? Describe your strengths and weaknesses in regards to this position.

Croo Captain Cover Letter Questions

ALL Croo Captain Applicants:

Please discuss your motivation and goals in applying to be a Croo Captain. Discuss how your experiences, both inside and outside of Trips, will inform your role. What is the overall tone you believe Trips should set and how will your croo play into that? What suggestions do you have to improve the croo you are interested in leading? Discuss some of your ideas, dreams, and goals for your croo and for Trips 2017.

Hanover/Lodj/Vox/Grant Croo Applicants: What skills and strengths do you believe your ideal co-captain should have that complement your own weaknesses? How do you envision your relationship with your co-captain? If you have not been on this croo in the past, please describe the skills and experiences that have prepared you for this position.

Vox Croo Applicants: Please describe your outdoor experience and qualifications regarding safety, medical care, and managing risk.

***Advanced safety certification is NOT required to apply. We just want to get a sense of what your prior exposure is to these topics.*

Grant/Klymbing/Oak Hill Croo Applicants: Please address your qualifications and prior experience with kayaking, climbing, or biking, respectively. Please be detailed! Also, if you have experience teaching these skills to others, please expound upon those.

How the Directorate is selected:

The Director and Assistant Director will read all Directorate applications and make the final selections. Former Trips volunteers may be consulted for their input, but the final decision rests with the 2017 Director & Assistant Director. For some positions, the Director may contact the appropriate campus group (e.g. Sustainability Office, Ledyard Canoe Club, etc.) for an assessment of necessary skills for that position.

Every effort will be made to arrange interviews (in-person, phone, or Skype), but due to the volume of applications, an interview is NOT guaranteed for all candidates.

**If you are without reliable Internet access during the winter term, please send a blitz to the DOC.Trips@dartmouth.edu account as early as possible.

All applicants will be notified no later than Wednesday, January 18th, 2017.

Final ideas...

"I would insist that the person who spends four years in our North Country and who does not learn to hear the melody of rustling leaves, who has not stood enthralled on the top of Moosilauke on a moonlit night, who has not seen a sunset from one of Hanover's hills, who has not thrilled at the whiteness of the snow-clad countryside in winter – I would insist that this person has not reached out for some of the most worthwhile educational values accessible to them at Dartmouth."

--Ernest Martin Hopkins (Dartmouth College President, 1916-1945)

DOC Trips is an incredibly unique and exciting program: we have the opportunity to provide most Dartmouth students with their first experience with their new classmates. Along with this immense opportunity comes the responsibility to ensure that the Trips program provides a welcoming, safe, and fun environment for students of a diverse range of backgrounds. The program has endless potential to improve and carry on what makes Dartmouth a special place to call home. The 2017 Trips Directorate will play a major roll in shaping the direction and goals of Trips 2017.

Take some time as you write your application(s) to consider the impact that Trips has (or has not) had on your experience at Dartmouth. How do you envision your role in improving the program for the Class of 2021? What do you hope to contribute to the program and what do you hope to learn from the experience?

We are incredibly excited that you are considering applying for Trips Directorate. Please do not hesitate to contact us with any questions or concerns you may have regarding the various positions or applications. We would also be happy to put you in touch with past members of Directorate who can describe their roles and experiences. We look forward to reading your applications!

Best,

Doug Phipps '17
2017 Trips Director